

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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Administration Building, Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: March 7, 2019

**Call to order:** The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 4:30 p.m. on March 7, 2019 in Room 1H & 1I of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Cathy Houchin, Richard Fink, Mark Roesch, Kevin Burnett**

**Roll Call and Non-Committee Member County Board Attendance:** Jeff Berres

**Also present:** Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks, Administrative Secretary; Jim Mielke, Dodge County Administrator;

**Public Comment:** None

**Approval of the minutes from the February 7, 2019 meeting, and allow the Chairman to go out of order to efficiently conduct the meeting.** A motion was made by Richard Fink and seconded by Kevin Burnett. Motion carried.

**Discuss and Take Action on Proposal for Hazard Material Survey for the Dodge County Law Enforcement Center (J-Pod)** we received a quote from Environmental Management Consulting Inc. for \$4,625. A motion was made by Kevin Burnett and seconded by Mark Roesch to accept the bid from Environmental Management Consulting Inc. in the amount of \$4,625. Motion carried.

**Discuss and Take Action for Roof Repair at the Dodge County Legal Services Building** a quote was received from FJ Christensen Roofing to repair 3 sections of the roof in the amount of \$21,930. A motion was made by Mark Roesch and seconded by Kevin Burnett to hire FJ Christensen to repair the roof at the Dodge County Legal Services Building in the amount of \$21,930. Motion carried.

**Discuss and Take Action on Timeline/Plan for the Dodge County Law Enforcement Center (J-Pod)** the consensus of the committee is to have the asbestos removed by the end of 2019, and demolition in 2020.

**Discuss and Take Action on Space Needs for the Dodge County Sheriff's Office, Storage/Parking** we have not received any information from the Sheriff on this yet. The committee would like to know what exactly is needed for storage/Parking.

**Repairs Made in the Kitchen at the Dodge County Detention Facility** we received one invoice from Monona Plumbing in the amount of \$554.77. We are waiting for an invoice from Maas Brothers, and Hughes flooring. We will be getting reimbursed from Aramark for these repairs.

**Sprinkler Pipe Repair on the Canopy at the Dodge County Courthouse** this has been postponed until the 3<sup>rd</sup> week of April due to the cold weather.

**Boiler Repair at the Henry Dodge Office Building** boiler fan cage came apart, fan had to be replaced. We received a quote from Mechanical Technologies in the amount of \$4,169 to replace fan. Boiler is back up and running.

**Use Jail Improvement Funds for Access Control Door Knobs at the Dodge County Detention Facility** we have not received any quotes yet. We will review at the April meeting.

**Safety Data Sheets Software** we had a video webinar on Safety Data Sheets software. This software would automatically update the Safety Data Sheets. The cost is \$8,200 per year, and would allow other County facilities to access.

**Future Agenda Items** Safety Data Sheets Software, Needs for Sheriff for storage/Get inventory of equipment/Square footage of area being used at present, Invoices for kitchen repairs, Jail Improvement Fund for Access Control Door Knobs

**Determine Next Meeting Date and Time** Thursday April 4, 2019 at 4:30 p.m.

**Adjournment:**

There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 5:17 p.m.

Respectfully submitted,

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Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.



501 ATLAS AVE.  
MADISON, WI 53714-3107  
www.grainger.com

**ORIGINAL INVOICE**

GRAINGER ACCOUNT NUMBER 856578869  
INVOICE NUMBER 9132030371  
INVOICE DATE 03/31/2019  
**NO AMOUNT DUE**

JN

## SHIP TO

DODGE CTY JUSTICE FACILITY  
216 W Center St  
Juneau WI 53039-1086

PO NUMBER: WEB1390359579  
CALLER: JOHN NEHLS  
CUSTOMER PHONE: 9203863242  
ORDER NUMBER: 1345864938  
INCO TERMS: FOB ORIGIN

BILL TO  
DODGE CTY JUSTICE FACILITY  
216 W CENTER ST  
JUNEAU WI 53039-1086

Pay invoices online at:  
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THANK YOU! FEI NUMBER 36-1150280

FOR QUESTIONS ABOUT THIS INVOICE OR ACCOUNT CALL **1-800-472-4643**

PO LINE #	ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	29NZ61	GARBAGE DISPOSAL,COMMERCIAL,3 HP MANUFACTURER # SS-300-25	1	2,544.00	2,544.00

THIS PURCHASE IS GOVERNED EXCLUSIVELY BY GRAINGER'S TERMS OF SALE, INCLUDING: (I) DISPUTE RESOLUTION REMEDIES, AND (II) CERTAIN WARRANTY AND DAMAGES LIMITATIONS AND DISCLAIMERS IN EFFECT AT THE TIME OF THE ORDER, WHICH ARE INCORPORATED BY REFERENCE HEREIN. GRAINGER'S TERMS OF SALE ARE AVAILABLE AT [WWW.GRAINGER.COM](http://WWW.GRAINGER.COM) PRODUCT RETURN INSTRUCTIONS ARE AVAILABLE AT [WWW.GRAINGER.COM/RETURNS](http://WWW.GRAINGER.COM/RETURNS)

INVOICE SUB TOTAL 2,544.00  
CR. CARD OR CASH RECEIVED 2,544.00

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P.O. Box 108  
410 Water Tower Court  
Watertown, WI 53094-0108



Web Site  
[www.maasbros.com](http://www.maasbros.com)

Email  
[maasbros@maasbros.com](mailto:maasbros@maasbros.com)

March 13, 2019

***Dodge County***

127 E. Oak Street  
Juneau, WI 53039

Attn: Phil McAleer

**INVOICE #19-528**

Labor and materials to perform repair work in the Kitchen Housekeeping room, all as directed.

**AMOUNT DUE.....\$2302.60**



# Dodge County Physical Facilities

## Maintenance Department

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March 25, 2019

Lisa McCarthy  
Dodge County Justice Facility Kitchen  
216 W Center St  
Juneau WI 53039

Lisa:

Find below a final cost for water and general cleanup, plumbing repair, block and wall repair and paint restoration between February 6<sup>th</sup> and 22<sup>nd</sup> of Jail Kitchen Supply closet per your request. Reference work order number 53431.

1.5 man hours @ \$31.05 per hour	\$46.58
1 man hour @ \$61.19 per hour	\$61.19
.5 man hour @ \$37.53 per hour	\$18.77
5.5 man hours @ \$36.90 per hour	\$202.95
2.5 man hours @ \$44.34 per hour	\$110.85
Materials/Consumables/paint	\$110.00
Flooring, wall and block repair (Maas)	\$2,302.60
Water line repair (Monona)	\$554.77
Total	\$3,407.71

Physical Facilities  
Assistant Maintenance Director  
Phil McAleer



**ACCURATECONTROLS, INC.**  
SECURITY AUTOMATION SYSTEMS

420 E. Oshkosh Street  
Ripon, WI 54971  
Phone: 920.748.6603  
FAX: 920.748.9397

Quotation # 190314DC

<b>Sold To:</b> Ian Dodge Dodge County Detention Center 216 W. Center St. Juneau, WI 53039		<b>Date:</b> 3/14/2019
<b>Phone:</b> 920-386-3817 <b>Fax:</b> 0 <b>Email:</b> idodge@co.dodge.wi.us		<b>Quoted By:</b> Jeromy Dahlke

**Description:**  
This quotation is for Accurate Controls to provide (4) NDE-custom locks (NDE-80-L-SPA-626-13-247-10-130). Dodge County will be responsible for installation and programming of the locks into the Identocard system. Accurate Controls will provide remote assistance if needed.

Parts Description:	Quantity:	Unit Price:	Amount:
NDE-80-L-SPA-626-13-247-10-130	4	\$657.86	\$2,631.44
0	0	\$0.00	\$0.00
0	0	\$0.00	\$0.00
0	0	\$0.00	\$0.00
0	0	\$0.00	\$0.00
0	0	\$0.00	\$0.00
0	0	\$0.00	\$0.00
0	0	\$0.00	\$0.00
			<b>\$2,631.44</b>

**Shipping & Handling:** \$131.57

Labor Description:	Hours:	Unit Price:	Amount:
Field Technician	0	\$137.00	\$-
Programming	0	\$180.00	\$-
Project Management	1	\$106.00	\$106.00
Engineering	0	\$180.00	\$-
CAD	0	\$106.00	\$-
Manufacturing / Testing	0	\$94.00	\$-
Testing Certification/Training	0	\$137.00	\$-
			<b>\$106.00</b>

Subcontract Services:	Subcontractor:	Amount:
Subcontractor materials	0	\$-
Subcontractor labor		\$-
		<b>\$-</b>

**Travel & Per Diem:** \$-  
**Total Quotation:** **\$2,869.01**

**Exceptions**  
All work to be completed on 1st shift, Monday thru Friday 7:00 am - 4:30 pm. excluding weekends and federally observed holidays. Some work may require the disruption of normal operations. No sales tax or overtime wages are included in this quotation. Please allow 8 to 10 weeks for completion of this work once a signed copy of this quotation or purchase order is returned to Accurate Controls.

**Warranty:** 1 year  
Accurate Controls, Inc. shall guarantee equipment to be free from defects during the warranty period. We shall send replacement parts for defective equipment in a timely fashion after diagnosis by our service department and receipt of a signed quotation or purchase order. If it is determined that the equipment to be replaced is defective, no invoice will be sent. ACI does not warranty equipment that is damaged due to negligence, acts of God or vandalism.

Respectfully:

*Jeromy Dahlke*

Director of Customer Service

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*Thank you for your business!*

Please accept this signature as an approval of this quotation and an authorization to proceed.

PO#: \_\_\_\_\_  
Date: \_\_\_\_\_

Authorized Signature

Print Name

Title

Quotation valid for 30 days, subject to change thereafter.